

ABIA Board Meeting Minutes - October 13th 2022

Attending:

Kiara Galbraith
Sonia Pagliuso
Allen Teska
Kelvin Galbraith
Miriam Mulkewich
Leslie Bullock
Lorna Hainsworth-Popper
Karen Lee

City of Burlington

Jason Brander - BIA Liason

Absent:

None.

Regrets:

None.

Staff:

Andrea Dodd
Judy Worsley
Tiffany Budler

Guests:

Jenna Puletto - City of Burlington / Coordinator of Community Initiatives
Karyn Poad
Rebecca Lau
MSTA Update was presented and will be posted on Slack.
Also available upon request.

Approval of September Agenda

Allen Teska
Kiara Galbreath
Approved

Approval of August Minutes

Leslie Bullock
Kiara Galbreath
Approved

Conflicts of Interest: **None.**

MTSA Update: Jenna Puletto

- Pre-Stage 4A has been added to the plan.
- Aldershot GO MTSA precinct Plans shown.
- Plains Road is unique and has been ensured there is a solid corner and it merges well with Cooke Commons.

- Active use area along Cooke Blvd and Emery - Focus to allow pedestrian environment to get to the GO station.
- Addition of a potential public plaza on Plains Road has been shown on this plan.
- Retail Streets schedule has been created to achieve that street life environment. Looking to continue to capture that main street retail environment and character.
- Links will come to all the information so that we can affect change now. They will be posted on Slack.
- Workshops available if the BIA would like one to help with our continued planning.

Sonia Pagliuso - Board Chair

Judy has resigned and this will be her last Board meeting with us.

Thank you for your guidance through many challenges and thank you from the entire Board.

Tiffany Budler and Andrea Dodd will be taking on this position as Co-Leaders of the Aldershot BIA.

Councillor Report - Kelvin Galbraith

Election has slowed business at City Hall.

Dollar Tree will be the new sales centre for that redevelopment from National Homes.

Plains Road West construction has been delayed. The new timeline has the project finishing later and the lanes will be opened back up by the winter.

Jason Brander - BIA Liason - Special Business Area coordinator

Patio project is still moving along. The engagement piece is coming along with good participation from the community and the restaurants.

Zoning has been looked at for the HH and the Village Tree. There will be next steps on working on creating spaces for our events with proper zoning.

Council did endorse the comprehensive bylaw review and Jason will provide information the has.

355 Plains Road East / 1010 Downsview - The application is in. Jason has made some original comments and we would love to be involved as a commenting partner going forward. Hearing from the BIA is important. These comments are important if there is an appeal.

Kiara Galbreath: Interim Treasurer

Financial Report is in Slack.

PNL has been produced and available for the Board.

HST rebate for 2019/2022 has been received.

Investment account is unchanged.

Would like comments on making our investment portfolio stronger.

Payroll - CRA. Our account is now in a credit status and our penalty has been cancelled.

Special Auditor COB - We now have final documents to present to the Board.

We have procurement Policy also for approval.

Motion: *Accept the final Finance Policy and Standard Operating Procedures for the ABIA as a policy to follow in the future. These documents will need to be amended on a yearly basis.*

Miriam Mulkewich

Lorna Hainsworth-Popper

All In favour, approved.

Motion: *To accept the Procurement Operating Procedures as a final document to be guide to the procurement of goods for the ABIA. This document will also need to be amended on a yearly basis by the Board of Directors.*

Miriam Mulkewich

Allen Teska
All in favour, approved.

Motion: *To give permission to 2 authorized Board members to have a meeting with the TD bank manager to review the status of the ABIA investments and savings account with a view to making these funds more accessible to the BIA in future. The results of this meeting will be brought to the BOD next month to inform the board members of the options available.*

Lorna Hainsworth-Popper
Allen Teska
All in favour, approved.

Social Media Report - Andrea Dodd

See Full Report in Slack

Special Events & Membership Report - Tiffany Budler

See Full Report in Slack

Executive Director Report - Judy Worsley

Proud of the work completed and an office on Plains Road.

Strategic Plan will be finished by the end of the month.

She will post a report on expansion also.

MMS - We have offered stability to our businesses with this program.

We are at a crucial time in Aldershot's history and need to continue to be a voice for the business community.

Motion by Email: That the Co-Leader proposal was approved by the board via email on Tuesday Oct 11th. All in favour.

Adjourned: 9:00am

Next Meeting: November 10th - 2022 by Zoom 7:30am.