

## **ABIA Board Meeting Minutes - June 9th 2022**

### **Attending:**

Kiara Galbraith  
Miriam Mulkewich  
Sonia Pagliuso  
Kelvin Galbraith  
Leslie Bullock  
Alen Teska  
Karen Lee

### **City of Burlington**

Samantha Romlewski  
Jessica Wilding

### **Burlington Economic Development**

Ferene Navarra / My Main Street

### **Absent:**

None.

### **Regrets:**

### **Staff:**

Andrea Dodd  
Judy Worsley  
Tiffany Budler

### **Guests:**

Rob Stuart - COB  
Lorna Hainsworth-Popper

### **Approval of June Agenda**

Miriam Mulkewich  
Leslie Bullock  
Approved

### **Approval of May Minutes**

Kiara Galbreath  
Miriam Mulkewich  
Approved

Conflicts of Interest: **None.**

### **Sonia Pagliuso - Chair**

Samantha Yew COB reached out to inform that all board members must be appointed by council.

This board needs to be formally appointed.

She is bringing a report forward to June council to achieve this goal.

To continue to be in compliance we will email clerks department to make this formal appointment, when the board changes or new members join.

**Rob Stuart - City of Burlington** - Project Manager Design and Construction Engineering Services.

Plains Road reconstruction update.

Project Key Map showing the extent of their work schedule.

Project Overview presented.

Presentation available upon request.

We will add into members newsletter also.

**Kiara Galbreath: Interim Treasurer**

See Full Report in Slack.

Audit - Colin Gray Accountants is pending completion of this and a draft should come next week.

They are also looking at getting corporate tax up to date. They have authorization to communicate with the CRA.

CRA fine for delayed submission of payroll taxes has been paid.

Levy payback has been paid to the COB for the 1st payment.

In July, we will look at finances to pay the next two payments.

We have 2 part time employees to assist with the markets, this is working very well. This is due to grant money from My Main Street.

Bank statements have been reviewed and QB's is up to date. Our bookkeeper (Bridget) is keeping everything in good order.

**Kelvin Galbraith: Ward One Councillor**

1120 Cooke Blvd Public Meeting June 14th 6:30pm

3 buildings at corner of Waterdown and Masonry 26 and 36 stories.

There is some retail in these so please attend on behalf of the BIA.

They are also planning for some park space

June 29th Ward 1 Meeting 6:30pm St Mathews Church - please attend. Watch newsletter for details.

Love My Hood is back! Street parties etc can occur with a \$500 grant from the COB.

92 Plains Road has site plan approval.

Solid Gold Site - Trying to settle with the COB, hopefully within the next month or two and a resolution will close the file.

LaSalle Park Marina - They have insurance! June 13th opening date is looking good with boats in the water after that.

**Samantha Romlewski: Special Business Area Coordinator**

Friday they will be a memo from planning with an update on the MTSA.

Aldershot Go is a key area.

It will be posted on Slack as soon as it is available.

We will have a new Special Business Area Coordinator very soon. She will share as soon as she can and connect the BIA to that person.

**Social Media Report - Andrea Dodd**

See Full Report in Slack

Member Survey - We will keep sending out and asking members to complete before we share results

Google Drive - Will be completed soon. This is a work in progress.

### **Special Events & Membership Report - Tiffany Budler**

See Full Report in Slack

Markets - We would appreciate your help in promoting, we need more foot traffic.

One of our business neighbours complained but it has been dealt with.

We will always have these issues if we continue with these markets.

Vendors are very happy!

Next 2 events need to start planning - Harvest Market & Tree Lighting

We will look at 355 Plains Road and looking at November 19th for this.

### **Executive Director Report - Judy Worsley**

Reports on Slack on Expansion Committee & My Main Street

My Main Street Report is full of information you can use to see what demographics are coming into Aldershot. This will help FN and My Main Street with her work. In the fall they will be identifying businesses that are eligible for grants.

My Main Street - Market money grant is staffing the markets.

Strategic Plan ends at the end of this year. A new one needs to be made and is due Nov / Dec.

A draft suggestion is posted on Slack.

JW - needs a small task force and a few meetings this summer to complete the Strategic Plan updates.

MM - We need a new vision and plan to get in pace with the growth of Aldershot and the post covid world we are in.

Please read her reports on SLACK. She will also send background documents out.

Expansion Committee - There are key pieces we need to meet on regarding finances and actual numbers for new members. We will get these figures from COB in July.

Adjourned 8:55 am.

Next Meeting: July 14th 2022 by Zoom 7:30am.