

ABIA Board Meeting Minutes - April 14th 2022

Attending:

Kiara Galbraith
Miriam Mulkewich
Sonia Pagliuso
Kelvin Galbraith
Allen Teska

City of Burlington

Jessica Wilding
Samantha Romlewski

Absent:

None.

Regrets:

Karen Lee

Staff:

Andrea Dodd
Judy Worsley
Tiffany Budler

Guests:

Lorna Hainsworth-Popper - Scotiabank
Ferene Navarra - Economic Development / My Main Street

Approval of April Agenda

Miriam Mulkewich
Allen Teska
Approved

Approved of February Minutes

Kiara Galbreath
Miriam Mulkewich
Approved

Conflicts of Interest: **None.**

Kiara Galbreath: Interim Treasurer

See Full Report in Slack.

- Our budget has been approved by the COB.
- Increased expenses include another property tax clawback to be paid back in 2022
- COB has assessed our cashflow and we investigated leeway.
- The first two quarters of 2022 we will start to pay back the \$80,000
- In the 2nd two quarters we will reassess and continue to pay back the remaining.
- Requested to find out if there are any more clawback anticipated.

TD Bank Investments

- 3 GIC 44,000 in cashable bonds and this has been the case for many years.
- Online banking is set up and 2 board members (signing) must be present for any changes to the accounts.
- Recommended that we consolidate savings and GIC accounts
- We have an independent bookkeeper now and payroll, e transfers has been set up.
- Payments will be processed by Treasurer and tracking and receipts will be handled by TB.
- Audit - We have found an accountant to complete the audit. Thank you Sonia for negotiating this and corporate tax filing for 2021 will be included in this.
- 2019 and 2020 will be arranged later.
- Quickbooks Pro will be set up on the office computer.
- **MOTION:** To approve Sonia Pagliuso as master admin authority on the Intuit/Quickbooks Pro Desktop with Payroll account.
- Kiara Galbreath
- Second, Miriam Mulkewich
- Approved
- **MOTION:** To approve proposal for the audit for the Aldershot BIA 2021 including corporate tax filing for 2021 in the amount of \$7500 plus HST to be completed by Colin Gray & Associates
- Kiara Galbreath
- Second, Miriam Mulkewich
- Approved

Kelvin Galbraith: Ward One Councillor

Jessica Wilding Reporting for KG

- 1120 Cooke Blvd. Complete application is in to the COB, 36 and 26 stories. This is at the beginning stage of the process.
- Region, water-main improvements for Havendale has been put on hold until Spring 2024.
- April 20th Ward One Bus Tour to learn about developments and kick off public engagements for 2022, please reach to Jessica to sign up.
- It begins at 355 Plains Road, Peach Coffee Co, evening.

Samantha Romlewski: Special Business Area Coordinator

- April 5th planning staff brought recommendation for 1029 - 1033 Waterdown Road.
- 29 story mixed use building.
- Recommendation was that council refuse that application and they have done this. There is an appeal period so stay tuned.
- Housing Strategy Project COB - Opportunities are coming up for virtual Open Houses and they will be in Slack. Encouraged to offer feedback and discussion.

Social Media Report - Andrea Dodd

See Full Report in Slack

Special Events & Membership Report - Tiffany Budler

See Full Report in Slack

- 1600 Ballots for I Heart Aldershot.
- DTwo Clothing, Medisethics, Renaissance Woman and others have been chosen so far as GC locations.
- AGM 24 guests in attendance.
- Networking has been rescheduled for May 16th, possibly. Trying to keep it outdoors so stay tuned.

- Ontario by Bike certification is on hold for a bit because of the bikes lane construction and we have been approved for a bike repair station installed by the COB.
- TB will stay in touch with the project manager
- Looking at creating maps around Aldershot and our BIA
- Markets are the biggest hurdle right now. There have been many difficulties to get this on Plains Road. There are many limitations but we have locked down the White Oaks Plaza. Parking will be an issue.
- We have some really great vendors and a good mix. Have decided to host our own farm stall in order to provide enough produce for the market.
- Membership: Splitting the lists is ongoing and continually making visits to the membership.
- Thank you Sam for helping to navigate the COB!
- New Horizon Homes & Dominos Pizza are the Presenting and Event Sponsors for Market Season 2022.

Executive Director Report - Judy Worsley

- Full Report on Slack
- Meet with Sonia and Miriam to look at ED goals and plan.
- Survey - We have your input and the survey will go out when the members only newsletter is ready.
- New strategic plan is going to be worked on. JW will create a new channel on slack and keep you updated. The current plan will be posted along with a draft of recommendations from Judy. A full NEW strategic plan will be presented to the board after that.
- The advocacy work is behind the scenes.
- Ferene will gather data and information that will come our way when it is ready.
- MTSA - Judy has all the MTSA files to share with everyone.
- Sam & Jenna are working on the MTSA. Updates from Sam will come to the board.
- Expansion Project - Judy has put the timeframe on Slack. We are moving forward and there are many maps of where we want to expand.
- Continue to work with Team Burlington and BERN.
- Working with Finance Committee and HR on financial procedures and human resources policies.
- Looking for new board members and we have a few spots left.
- Obtained a MMS grant \$4036 to add to our market budget.
- Please check Slack for Judys reports.

Ferene Navarra - My Main Street

- Ferene has made a list of all businesses that are vacant and she will share it. Please keep her updated if you know of any coming in or going out.
- Some of the data is old and pre covid and Ferene is working on this as per per position with Ec Dev and MMS.

Adjourned 8:50am.

Next Meeting: May 12th 2022 by zoom.