

ABIA Board Meeting Minutes – November 11th, 2021 - Prepared by Judy Worsley

Attending: Kiara Galbraith Kelvin Galbraith

 Miriam Mulkewich Sonia Pagliuso

 Karen Lee Maria Thornton

 Patrick Pedlar

Absent: Ashley Rebelo

Regrets: Andrea Dodd

Staff: Judy Worsley, Tiffany Budler

Guests: Samantha Romlewski, Special Business Area Coordinator Community Planning

Andrew Elliston - Business Development - Economic Development Coordinator

Approval of Agenda: Kelvin Galbraith, Miriam Mulkewich Approved

Approval of October 14th, 2021 Minutes: Miriam Mulkewich, Kelvin Galbraith Approved

Conflicts of Interest: None.

Sonia Pagliuso: Chair Report - Nothing to report at this time.

Treasurer Report: Maria Thornton – Budget work is well underway and it is anticipated the Finance Committee will be meeting shortly to review the budget and make a recommendation to the board. At the Finance Committee meeting we will be discussing outsourcing bookkeeping. We would like to obtain one through our membership - Maria will be updating 2021. Maria will also be looking into completing 2019/2020 taxes. Also looking at our

outstanding payroll obligations. - Budgeting Timelines: Planning on having a finalized budget at the end of 2021.

Kelvin Galbraith: Ward One Councillor.

Kelvin updated us about the latest developments in Aldershot and urged us to attend the statutory meeting and pre-application meetings to provide input. The BIA has been present and advocating for useable and flexible retail space. Please see his newsletter for more information.

Samantha Romlewski: Special Business Area Coordinator

Sam reported that she had been meeting with Judy and gathering background information for the Expansion Committee. She has also been working on the MTSA with different groups. Please see more information on citynewschannel.

Social Media Report: Andrea Dodd (absent) - Full Reports in SLACK for October meeting -

Tiffany would like to remind the Board that volunteers are needed at the Tree Lighting Event. Contact Tiffany for further information.

Executive Director Report - Judy Worsley

My Main Street: Andrew Elliston from Economic Development announced that they had been successful in obtaining the My Main Street grant for Aldershot. This will mean a full time Business Ambassador assigned to Aldershot for one year. They will be helpful in collecting data, counselling businesses and assisting with the Expansion Plans. A job description will be shared with us by the end of December and we are expecting the staff person to start in January 2022.

Aldershot Lions/Repair cafe: The board decided to rent to the Lions for their monthly meetings. Judy will prepare a sub lease agreement and talk to the Lions at a cost of \$40 per month.

Tiffany and Judy attended a Lion's Regional Meeting and we were able to discuss the important partnership between the two groups. It was also decided not to rent to the Repair cafe that currently operates out of Next Door Space.

MTSA: Judy presented the BIA response to the Major Transit Area Report. Our full response is on Slack under #majortransitarea channel. Discussion began about how to respond to MTSA as a BIA. It was felt that our response should limit itself to how this best serves the business community. Concern was expressed that the intensification would cause parking and traffic congestion. We will continue to get board feedback as we stay in touch with the City on future developments. Judy has been attending a number of development meetings on behalf of the BIA. Please see citynews channel for development meeting announcements.

Expansion Committee: Judy and Sam have been doing background work for the Expansion committee. The committee will meet at the end of this month. A new critical path was posted on the #expansioncommittee channel.

Holiday social: It was decided to put our holiday get together off until the January meeting at a restaurant.

Next Meeting: **December 9th, 2021 at 7:30am by Zoom.** Adjourned

Amendments as per Judy Worsley Slack Notes, Sunday Feb 6th.

A motion from the Finance committee to the Board that " we stop using Sage and buy QBs. This motion was approved and we had quorum at the November meeting.