

Aldershot Village BIA - Board of Directors

Meeting Minutes

Thursday, May 10, 2018

Present:

Kelvin Galbraith

Candise Nicholson

Dr. Pedlar

Miriam Mulkewich

Dr. Scharge

Sonia Pagliuso

Jo-Anne Porter

Staff:

Judy Worsley – Executive Director

Andrea Dodd – Social Media Coordinator

Jackie Andrews – Special Events Admin

Regrets: Rick Craven, Alicia Hicks, Melissa Diamond

Guests: Ray Loya

1. Call to Order at 7:30

Meeting Chaired by: Kelvin Galbraith

1. Approval of Past Minutes – April 12th

Motion by: Jo- Anne Porter

Second by: Sonia Pagliuso

Motion Carried

1. Approval of Past Minutes - February 8th

Motion by: Jo-Anne Porter

Second By: Sonia Pagliuso

Motion Carried.

1. Approval of Agenda:

Motion by: Inga Scharge

Second by: Candise Nicholson

Motion Carried.

1. Chair Report – Kelvin Galbraith

* Thank you to Ray Loya for your help in finding our new space.
* Welcome Jackie Andrews to our team.
* Thank you to Candise at LaSalle Park Retirement for hosting us for all these years.
* Workshop dates May 29th, 31st or June 6th – Free Seminar to cover Bill 148
* June 6th at 7:30 am is the date we will work towards.

1. Social Media – Andrea Dodd

* Markets are ready to go online.
* Invite for 100 Days and New Office Space out.
* Rick Craven’s list has been emailed, didn’t get any others.
* Mailchimp has been scheduled for Monday about the 100 days Pavement Café so members will be aware.

1. Treasurers Report – 2018 Budget

* Will come by email to the board.

1. New Office Update

* Hydro is being taken care of.
* Furniture is in as you can see and we have a list of things to be completed in the next few weeks.
* Computer – Kelvin Galbraith has made contact with Burlington Cell Phone Repairs and they can get us a computer.
* We have a quote coming for a kitchenette with sink.
* Something for the windows is needed. AD will contact Dee Signs for a vinyl quote for the door.
* Others will get blind/shade quotes.
* Office Hours – Thursday’s 9am to 3pm.
* Andrea Dodd may be here at other times and will have the open sign on to welcome any questions or curious passerby’s.
* Andrea will change all addresses online.
* Artwork is needed for the office and we will look for a local one. Please send your contacts to Judy.
* Jo-Anne Porter will get the boxes hung.

1. Special Event Committee Report

* June 2nd will be our Open House in combination with the 100In1Day events in the City of Burlington.
* Aldershot BIA Pavement Café & Open House 1pm to 3pm.
* The parking spaces need to be divided off. Will look into investing on ropes and poles.
* Dot Patio will lend Bistro Chairs and umbrellas for our event.
* Lions Club has offered sandwich boards for the café and the markets.
* A safe biking demo will be going on also.
* The Platter Company will also provide treats.

1. Markets Update

* 5 produce vendors for the Markets confirmed.
* 14 other vendors for the Markets confirmed.
* J&G needs to work out the logistics because he is at 2 markets in one day.
* We need to have him BBQ as that was a big draw for our market.
* Olive Oil are our new neighbors coming in September and she will be at our Markets.
* We do have students for the Markets to manage the tents at minimum wage.
* Music – Emma Whale will be back.
* Bag program is doing well, we only have 3 spots left.
* Bike racks are needed for the open house and the markets. Kiara will check to see if the COB has any left from last year promotion.

1. Executive Director Report

* ACHR Wednesday May, 30th we will award our business award.
* Have committed to ten tickets and it is at LaSalle.
* Social Media will cover the event.
* Small committee of 3 is needed to decide who will receive the award.
* Kiara, Sonia, Kelvin & Miriam if the time and date works out.
* At the events committee meeting Thursday, we will decide.
* Election Policy – Please read through.
* Motion to Accept Election Policy: Sonia Pagliuso.
* Second by: Miriam Mulkewich
* All in Favor, passed.
* National Homes – We look forward to new development. They would like to meet with us.
* Marina – Judy is speaking today to council about our support of the new wave break. There will be an investment by the city.
* The marina is a great asset to Aldershot.
* OBIAA conference was a wealth of information.
* Happy Birthday to our Chair Kelvin Galbraith.

1. Meeting Adjourned: 9:15 am.
2. Next Meeting: Thursday, June 14, 2018.

*Please note that all information presented*

*by Guest Speakers is to be considered confidential.*